

Millennium Consulting

"PURCHASE TO PAY & PROCUREMENT

User Group webinar Agenda – Wednesday 17 May 9.30-12 noon Hosted by Phil Leaf Millennium Consulting

- <u>Purchasing</u>
 - Requisitions
 - Purchase Orders
 - Converting Requisitions to Purchase Orders
 - o Authorising Purchase Orders
 - Issuing Purchase Orders
 - Receipting
- Invoice Matching
 - o Invoice Entry
 - Single Invoice Matching
 - Discrepancies
 - Write-Off
 - Credit Note
 - Debit Note
 - Multi invoice matching
 - Background Matching
 - Deferred Matching
 - o Self-Billing
- <u>Accounts Payable</u>
 - o Payments
- <u>Commitment Accounting</u>
- <u>Reporting</u>